



NORTHWEST PUBLIC SCHOOLS

1R Cedar Hollow St. Libory Northwest High School

Lunch Debit Authorization Program

For the 2023-2024 school year, we will again be offering a program that allows you to make your monthly lunch payments via Debit Authorization through your local financial institution. On a monthly or semi-monthly basis, you can have your checking or savings account debited and the funds directed to your Family lunch account. The amount will be set by you and will be deducted for the first time on **August 15th** if we have received and processed the form by **August 8, 2024**. Deductions will end on May 1st and you will need to re-register in July for the following school year. With this program we hope to provide each family with an easier, more efficient way to deposit funds into the student's lunch accounts.

A new authorization form will need to be completed each year. We will need your account information, the amount of money to be deposited in the family lunch account and the date of the payment. One procedure allows for the payments to be made on the 1st and the 15th of the month. The second option will be one payment on the 1st of the month, and the third option will be one payment on the 15th of the month. If these dates fall on a weekend or bank holiday, the debit to your account will be made on the following business day. The amount of the payment can be adjusted upon your request by sending us an email verifying your request. If during the year you determine this method of payment is not a positive experience for you, you may change or cancel your election at any time by contacting the District Office.

In order to determine the amount of your payments, the following information may be helpful. (Dollar amounts are approximate.)

Student Grades K-5 Lunch	$\$3.20 \times 173 \text{ days} = \$554 / 9 \text{ months} = \61 per month
Student Grades 6-12 Lunch	$\$3.35 \times 173 \text{ days} = \$580 / 9 \text{ months} = \64 per month

Any ala carte items or snack/extra milk purchased by your child will increase the amount of your monthly lunches.

All money that is left in your family account in May will be carried over to the following school year. If you do not want the lunch money carried over at the end of the school year, a refund can be issued upon your request.

We are happy to offer this program to you—FREE OF CHARGE--for an easy, efficient way to pay for your student's lunches. Please call the District Office at 385-6398 if you have any questions.